

DUNCHURCH PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING

Held in the Village Hall, Rugby Road, Dunchurch on Tuesday 10th May 2011 at 7.30pm
[Meeting commenced at 7.30]

PRESENT:

Councillor R T Aird [Chairman]	Councillor P Eccleson [Vice Chairman]
Councillor L Beech	Councillor B Nesbit
Councillor M Mansfield	Councillor N Jones
Councillor J Moore	Clerk to the Parish Council Mrs P M Knowles

OTHERS:

PCSO Judy Haydon
Fiona Fitzsimmons plus One Elector

1. ELECTION OF CHAIRMAN

Councillor Beech proposed Councillor Aird as Chairman of The Parish Council for the next year this was seconded by Councillor Jones and approved by all present. Councillor Aird confirmed he was happy to be Chairman for the coming year.

2. TO ACCEPT APOLOGIES FOR ABSENCE

Parish/Borough Councillor I Lowe County Councillor Hazelton
Borough Councillor Francis

3. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

No Declarations

4. RESOLVE TO ADOPT THE LOCAL AUTHORITY MODEL CODE OF CONDUCT FOR PARISH COUNCILS 2007 INCLUDING PARAGRAPH 12[2]

Councillor Mansfield proposed acceptance of The Local Authorities Model Code of Conduct for Parish Councils 2007 including paragraph 12[2] this was seconded by Councillor Eccleson and approved by all present.

5. TO RECEIVE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Aird signed the declaration of acceptance of office the declaration was also signed by the Proper Officer of the Council.

6. TO RECEIVE ALL COUNCILLOR'S DECLARATION OF ACCEPTANCE OF OFFICE

All Councillors present signed Declarations of acceptance of office the declarations were also signed by the Proper Officer of the Council.

7. TO DECIDE WHEN ANY DECLARATIONS OF ACCEPTANCE OF OFFICE WHICH HAVE NOT BEEN RECEIVED AS PROVIDED BY LAW, SHALL BE RECEIVED

Councillor Lowe is not available to sign the documentation at the moment due to his having an accident. The Clerk will contact RBC Elections Office to explain the situation.

8. COUNCILLORS TO ENTER FINANCIAL INTERESTS IN REGISTER OF MEMBERS' INTERESTS OR AGREE A DATE FOR COMPLETION WITHIN 28 DAYS OF COUNCILS ADOPTING CODE OF CONDUCT

All Councillors present completed the forms relating to financial interests. See 7 above regarding Councillor Lowe.

9. ELECTION OF VICE-CHAIRMAN

Councillor Beech proposed Councillor Eccleson should be Vice-Chairman of the Parish Council for the next year, seconded by Councillor Aird and agreed by all present. Councillor Eccleson agreed to be Vice-Chairman for the coming year.

10. TO AGREE DATES OF AND VENUE FOR COUNCIL MEETING FOR THE YEAR

Councillor Beech proposed that the Parish Council should hold meetings on the first Tuesday of every month at Dunchurch Village Hall. Councillor Aird seconded and all present agreed.

11. TO APPOINT REPRESENTATIVES TO SIT ON OUTSIDE BODIES

The following is a list of representatives appointed:-

ORGANISATION	REPRESENTATIVES 2010/2011
DUNCHURCH SPORTSFIELD & VILLAGE HALL TRUST	Councillor Jones Phil Freeman
RUGBY AREA COMMITTEE OF WALC	Councillor Nesbit
NEWCOMBE & SPIERS ALMSHOUSE TRUSTEES	Mrs M W John Anne Gilbert Councillor Aird
DUNCHURCH & THURLASTON COMMUNITY TRUST	Councillor Mansfield
BILTON POOR'S LAND AND OTHER CHARITIES	Councillor Lowe
DUNCHURCH & THURLASTON EDUCATIONAL FOUNDATION	Anne Gilbert
DUNCHURCH TWINNING COMMITTEE	Councillor Jones
CEMEX VEHICLE ROUTING & STANDARDS GROUP	Councillor Eccleson
DUNCHURCH HEALTH WALKS COMMITTEE	Councillor Lowe
DUNCHURCH ELECTORAL DIVISION	Councillor Nesbit Councillor Beech Councillor Aird
PLAYGROUND INSPECTION OFFICERS	Matt Lee
EDITOR DUNCHURCH DIALOGUE	Councillor Moore

12. TO AGREE CHEQUE SIGNATORIES

It was agreed that all Parish Councillors should be cheque signatories, The Clerk will arrange for documentation to be signed at the June Parish Council Meeting.

13. TO AGREE TO ADOPT COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS

All councillors have received a copy of Standing Orders and Financial Regulations. Councillor Jones proposed acceptance of The Standing Orders, seconded by Councillor Nesbit and agreed by all present.

Councillor Beech proposed acceptance of The Financial Regulations, seconded by Councillor Mansfield and agreed by all present.

NOTE: The PC is in a position to co-opt 2 additional Councillors to bring the number to ten. Councillor Aird asked Fiona Fitzsimmons if she would be prepared to stand as a Councillor, Fiona accepted the offer. The Co-option will need to be ratified at the June PC Meeting.

Meeting Closed 8.00pm

Signed: Chairman

Date: