

**DUNCHURCH PARISH COUNCIL**

**NOTICE OF APPOINTMENT OF DATE FOR THE EXERCISE OF ELECTORS' RIGHTS**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011**

Audit Commission Act 1998, Sections 15 and 16  
 The Accounts and Audit Regulations 2011 (SI 2011 No 817)

NOTICE	NOTES
<p>1. <u>Date of announcement <b>11th MAY 2011</b></u> (a)</p>	(a) Insert date of placing of the notice which must be not less than 14 days before the date in (f) below
<p>2. Each year the Council's annual return is audited by an auditor appointed by the Audit Commission. Any person interested has the right to inspect the accounts and make copies of the Annual return and all books, deeds, contracts, bills, vouchers and receipts relating to the accounting statements. For the year ended 31<sup>st</sup> March 2011 these documents will be available on reasonable notice on application to:</p> <p><u>Tricia Knowles, Clerk to the Parish Council,</u>  <u>6 The Green, Dunchurch,</u>  <u>CV22 6PD. Telephone: 07890 424 643 or 01788 817550</u></p>	(b) Delete as appropriate
<p><u>between the hours of (d) 00.00 and (d) 00.00 on</u></p>	(c) Insert name position and address of the Clerk or other person to which any person may apply to inspect the accounts
<p><u>Messages can be left at any time of day to arrange an appointment</u></p>	(d) Insert the times between which any person may apply to inspect the accounts. NB <i>Indicate if there is a lunchtime closure</i>
<p><u>commencing on (f) 1<sup>st</sup> June 2011</u></p>	(e) Insert working days of the week any person may apply to inspect the accounts — usually Monday to Friday allowing for any days the council is usually closed
<p><u>and ending on (g) 29<sup>th</sup> June 2011</u></p>	(f) Insert date at least 21 working days before the date appointed for audit in (h) below
<p>3. Local Government Electors and their representatives have rights to:</p> <ul style="list-style-type: none"> <li>• question the auditor about the accounts; and</li> <li>• object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Council.</li> </ul> <p>The Auditor can be contacted at the address in paragraph 4 below for this purpose on 4<sup>th</sup> July 2011 and until the audit has been completed.</p>	(g) The inspection period between (f) and (g) must be 20 working days and (g) must be at least one day before the date appointed for audit in (h) below.
<p>4. The Council audit is being conducted under the provisions of the Audit Commission Act 1998, the Accounts and Audit Regulations 2011 and the Audit Commission's Code of Audit Practice. Your audit is being carried out by:</p> <p>S Atkins              Clement Keys              39/40 Calthorpe Road              Edgbaston              Birmingham              B15 1TS</p>	(h) Delete as appropriate
<p>5. This announcement is made by              Tricia Knowles, Clerk to The Parish Council</p>	(j) Insert name and position of person placing the notice