

## **MINUTES OF DUNCHURCH PARISH COUNCIL LIBRARY SUB-COMMITTEE**

### **Minutes of Meeting Number 1 of the Dunchurch Parish Council Library Sub-Committee held in The Village Hall, Rugby Road, Dunchurch, 7<sup>th</sup> June 2011 Meeting commenced at 7.15pm**

#### **PRESENT:**

Councillor Robin T Aird [Chairman]  
Councillor Jayne Moore  
Councillor Paula Twigger  
Ann Wright  
Jon Bass

Councillor Brian Nesbit  
Councillor Fiona Fitzsimmons  
Reverend Malcolm Garratt  
Mike Judge

#### **OTHERS:**

Paul Waller

#### **AGENDA**

##### **1. Apologises for Absence**

Margaret Stapley, Clerk to the Parish Council Mrs P M Knowles

##### **2. Declaration of Interest**

None

##### **3. Briefing on activity to date**

Warwickshire County Council organised a workshop attended by RA, JB and TK to exchange information on voluntary libraries and charitable organisations.

Chalfont St Giles Community Library information was distributed by AW. Their local county provides to the library both financial support and use of their management system. Building ownership has been transferred to C ST Giles Community Library, which is a registered charity.

Our business case has been sent in and made use of the figures which WCC provided, although some information is still expected. Our plan will go to an evaluation committee and a decision will be made at the Cabinet meeting on 14<sup>th</sup> July, which may be open to the public.

Neil Lloydall to be asked to examine the building for a cost of building modifications. RA

#### **4. The Way Forward**

##### Stand at Fete

PT and JM to speak about arranging a stand for the Fete on 25<sup>th</sup> June to enable people to express an interest in supporting the library in a number of different ways: manning the library; fundraising; becoming a Friend of Dunchurch Library; manning a café; member of support group (IT ,gardening, cleaning) . PT/JM

PT, JM and FF agreed to man the stand (others helpers welcome!) PT/JM/FF

MJ took the booking for a stand

##### Sources of capital funding

1. In the business case there was an application for transitional funding of £20,000
2. Lottery funding, Awards for All. JB to investigate JB
3. Biffa landfill fund/Wren/Velolia. JB to investigate JB
4. Section106 money- £9,000 (to be used for matched funding)
5. Rural Development Fund and Parish Capital Fund are Two schemes run by Rugby BC. Aim of them is to enjoy same degree of facilities as urban areas. Applications need to be in by 30<sup>th</sup> June. RA to take forward. RA
6. Thurleston Educational Trust.

The possibility of setting up the Dunchurch Community Library as a charity was discussed as this would provide access to a number of funding streams. Details about charity status can be found on the following website : [www.getlegal.org.uk/homes](http://www.getlegal.org.uk/homes)

JB agreed to look at this option. JB

##### Generating Revenue

RA to speak to David Shager about the coffee shop run by Bilton Evangelical Church. RA

Renting the space for a variety of activities: authors' evenings, blooding taking, Adult Learning Courses.

## Publicity Avenues

Dunchurch Dialogue – It was agreed that this would be published after the library decision on 14<sup>th</sup> July to give people the most up to date information possible, with a banner on the front highlighting the library article.

Parish website- it was suggested that there is a specific area on the website for the library RA

Update flyer in the library

Email list of volunteers/parties interested in the library situation

School newsletter

Village column in the local newspaper

Using the channel of businesses in the village

Church newsletters

## **5. AOB**

Meeting confirmed that the terms of reference for the subcommittee was 'To keep the library open'.

WWC want to reduce the publically available computer systems from 4 to 1. WWC charge £800 p.a. per computer for maintenance.

WWC have some propriety software to stop users accessing certain websites. JM to ask Rowan Moore to review this restriction software on the library system. JM

The group had a discussion about free software for computers.

**Date of next meeting: Monday 18<sup>th</sup> July, Village Hall**